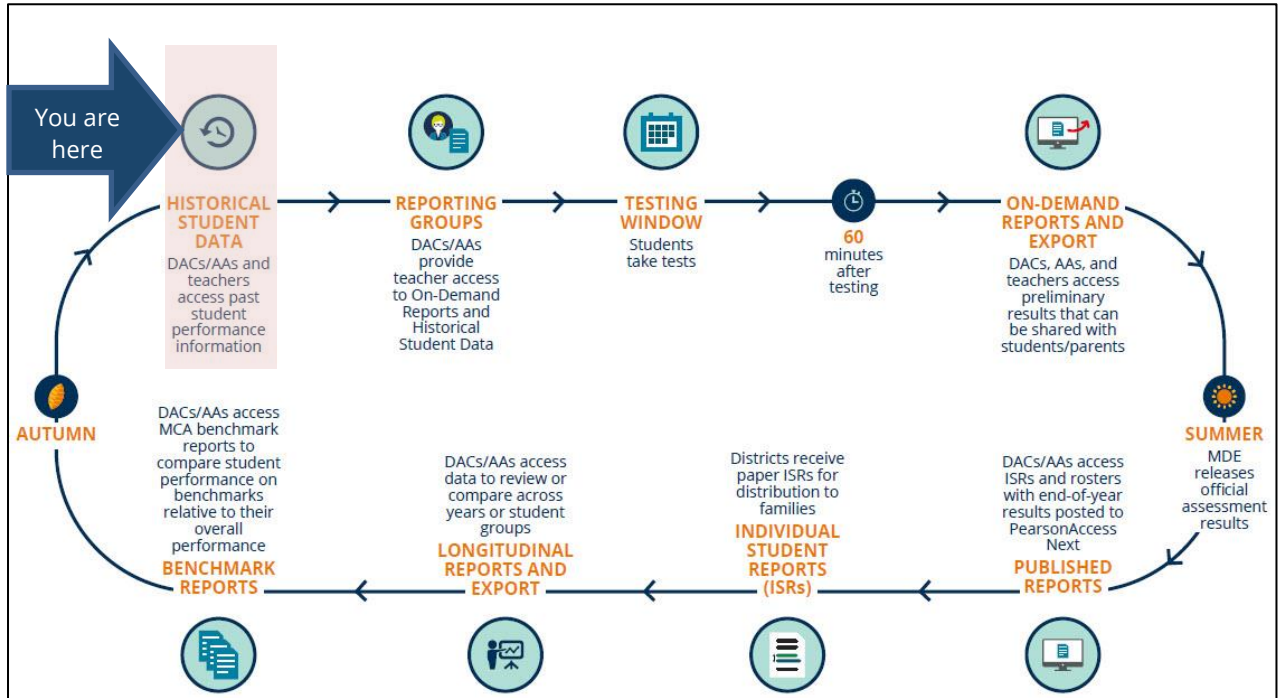


Historical Student Data User Guide

This guide provides instructions on viewing historical MCA and MTAS student data in PearsonAccess Next.

Note: The individual student information available in the secure PearsonAccess Next system is private student data. Ensure student data privacy is maintained when accessing, printing, or sharing information from the system.



Overview

Access to Historical Student Data provides users two ways to view previous assessment history for an individual student based on the student's status:

- 1) Currently enrolled in the user's district.
- 2) Previously tested in the user's district.

Both paths include the following data:

- Test administration and year
- Where the student tested
- Grade
- Subject
- Scale score
- Achievement level

Additional test and performance details are available once an individual assessment record is selected.

Note: After the 2022 test administration, the Learning Locator code for MCA is no longer reported. While Learning Locator codes for previous years may be present, the code does not provide districts with resources as the Perspective website is no longer available.



Overview (continued)

Where and when Historical Student Data for an individual student is accessed in PearsonAccess Next depends on whether the student is currently enrolled in your district or has previously tested in your district. Data is available in both locations for students who are currently enrolled *and* previously tested in your district.

	Student Currently Enrolled in Your District	Student Previously Tested in Your District
Location in PearsonAccess Next	<i>Setup > Students</i>	<i>Reports > Historical Student Data</i>
When Data is Available in PearsonAccess Next	Late November – June	All year* *Results from the most recent test administration are available in late summer.
Steps to Navigate to Other Location in PearsonAccess Next	To jump to <i>Reports > Historical Student Data</i> (to view data for students who have previously tested in your district): from the Students page, select the Select Tasks dropdown menu and then select Go To Historical Student Data .	To jump to <i>Setup > Students</i> (to view data for students who are currently enrolled in your district): from the Historical Student Data page, select the Select Tasks dropdown menu and then select Go To Students .

Historical Student Data is currently available for the following test administrations:

- MCA 2011–present*
- MTAS 2011–present*

*Results from the most recent test administration are available in late summer.

Note: A limited number of completed tests with valid scores for individual students are available in Historical Student Data for 2020 due to COVID-19.

Access by User Role

Users with the District Assessment Administrator (DAC) or Assessment Administrator (AA) role in PearsonAccess Next have access to historical student data. If teachers (for example, users with the Test Monitor/Data Entry or MTAS Entry user role) need access to historical student data, the DAC or AA must first add these users to reporting groups (see table below).

Instructions for creating reporting groups in PearsonAccess Next are available in the [Reporting Groups User Guide](#) (PearsonAccess Next > Reporting Resources > Additional Reporting Resources).

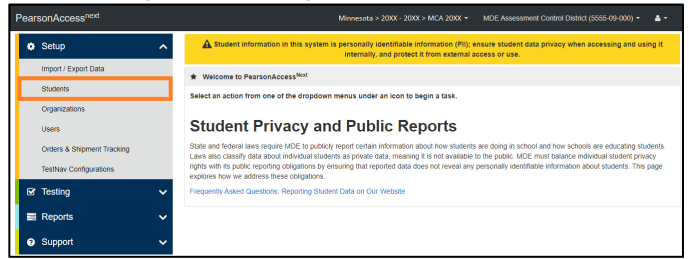
Report Access by User Role

User Role	Historical Student Data is available
District Assessment Coordinator (DAC)	Yes
Assessment Administrator (AA)	Yes
Test Monitor/Data Entry	Yes, if added to a Reporting Group
MTAS Entry	Yes, if added to a Reporting Group

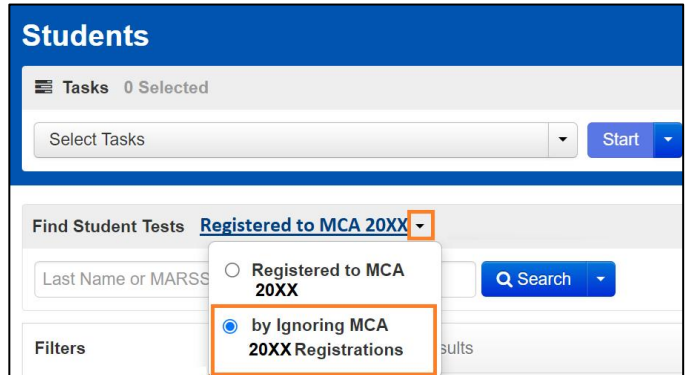
View Historical Student Data – Currently Enrolled Students

Follow these steps to view historical student data for students currently enrolled in your district.

1. From the Home page, under **Setup**, select **Students**.



2. To the right of **Find Student Tests**, select “by Ignoring MCA 20XX Registrations” and then select **Search**. This ensures all enrolled students are included in the search.



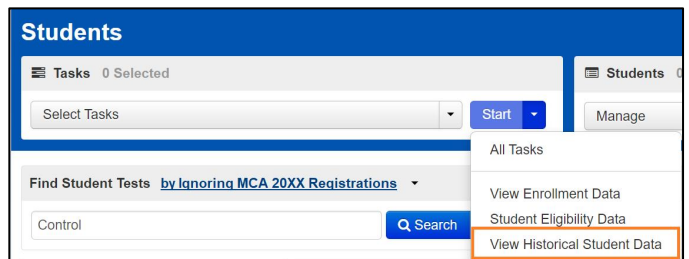
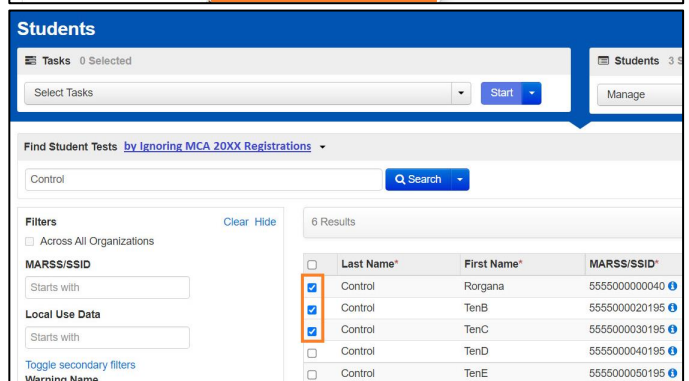
3. Search for a student by MARSS/SSID or use the filters to search by First Name, Last Name or Date of Birth, and then select **Search**.

Students are listed by last name, first name, and then MARSS/SSID.

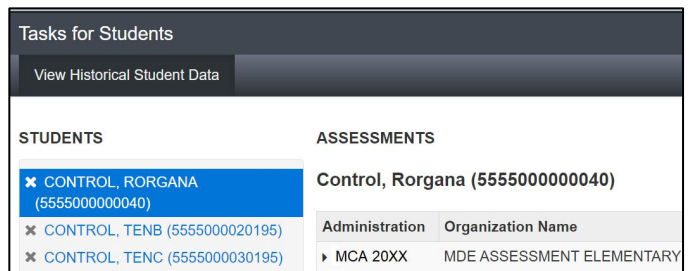
4. Select the box(es) to the left of the individual student(s).

Note: Selecting the box next to **Last Name** selects all students in the list.

5. Select the dropdown menu to the right of the **Start** button and select **View Historical Student Data**.



6. The student(s) selected are displayed on the panel on the left. If you selected multiple students, confirm that the students for whom you want to view historical student data are selected (highlighted in blue).



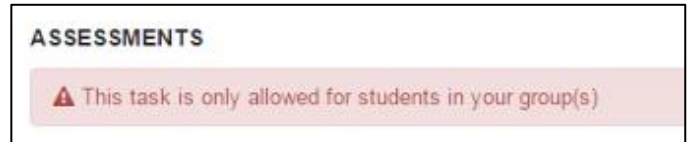
Note: All user roles have access to some information for students within their organization on the Students page. If a teacher selects a student(s) who is not in their assigned reporting group(s), they will receive an error message when attempting to view Historical Student Data.

- To see additional test and performance details for a specific assessment, under the Administration column, select the arrow to the left of the administration (for example, MCA 2023).

Tests are ordered by most recent administration then by test date in descending order.

- Select **Exit Tasks** at the top right to return to the **Students** screen.

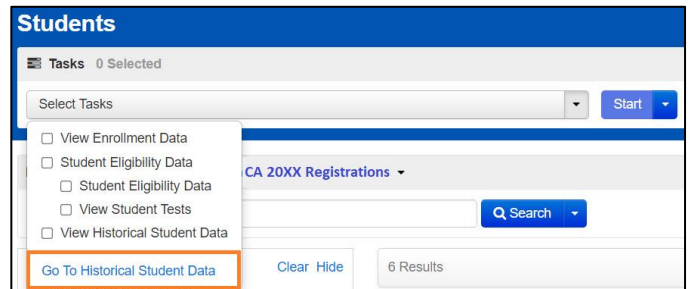
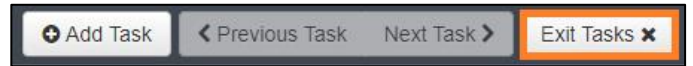
Tip: To quickly jump to historical student data for students who have previously tested in your district, select the **Select Tasks** dropdown menu and then select **Go To Historical Student Data**. This will navigate you to Historical Student Data located under *Reports > Historical Student Data*.



Administration	Organization Name	Subject	Grade	Score	Achievement Level
MCA 20XX	MDE ASSESSMENT ELEMENTARY (5555-09-101)	Math	03	346	Partially Meets Standards

Test Details	Percentile Rank	Performance Details	Strand Scale Score	Max Score	Performance
MDE ASSESSMENT CONTROL DISTRICT (5555-09-000) Quantile 415Q		Number & Operation	1	9	At or Near Expectations
		Algebra	3	9	Below Expectations
		Geometry & Measurement	1	9	At or Near Expectations
		Data Analysis	3	9	At or Near Expectations

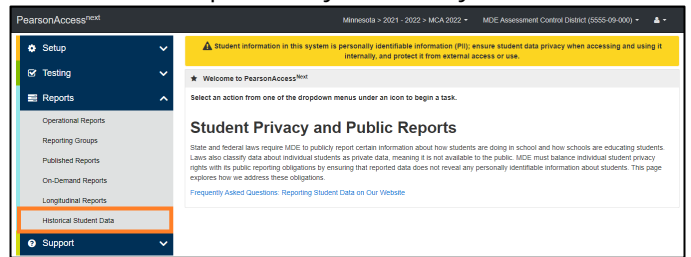
MCA 20XX	MDE ASSESSMENT ELEMENTARY (5555-09-101)	Reading	03	399	Exceeds Standards
MCA 20XX	MDE ASSESSMENT ELEMENTARY (5555-09-101)	Math	03	NC	Not Completed
MCA 20XX	MDE ASSESSMENT ELEMENTARY (5555-09-101)	Reading	03	397	Exceeds Standards
MCA 20XX	MDE ASSESSMENT ELEMENTARY (5555-09-101)	Math	03	311	Partially Meets Standards



View Historical Student Data – Previously Tested Students

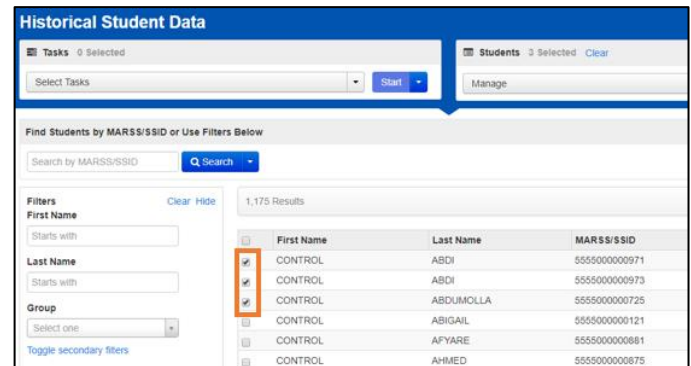
Follow these steps to view historical student data for all students who have previously tested in your district.

- From the Home page, under **Reports**, select **Historical Student Data**.



- Search for a student by MARSS/SSID or use the filters to search by First Name, Last Name or Date of Birth, and then select **Search**.

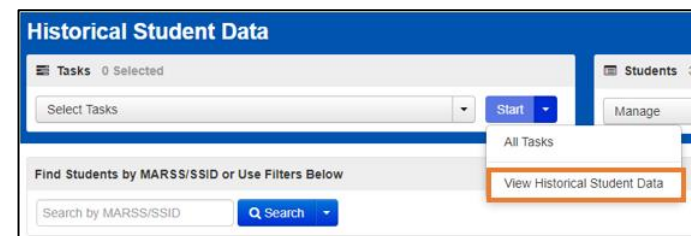
- Students listed are ordered by last name, first name then MARSS/SSID.
- If a student is not appearing for a user, verify with the DAC or AA that both the student and user have been added to the same reporting group.



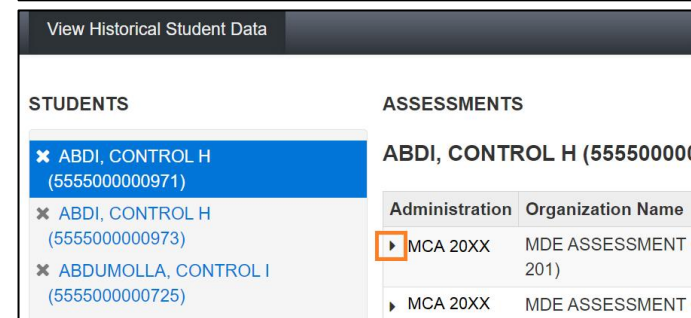
- Select the box(es) to the left of the individual student(s).

Note: Selecting the box next to **First Name** selects all students in the list.

- Select the dropdown menu to the right of the **Start** button and select **View Historical Student Data**.

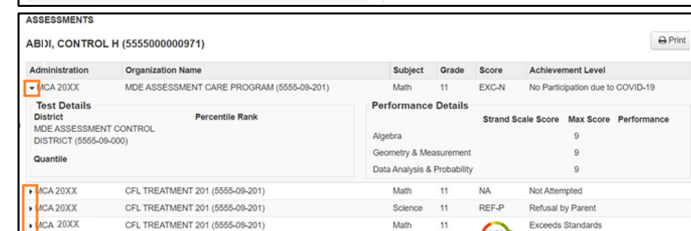


- The student(s) selected are displayed on the panel on the left. If you selected multiple students, confirm that the students for whom you want to view historical student data are selected (highlighted in blue).



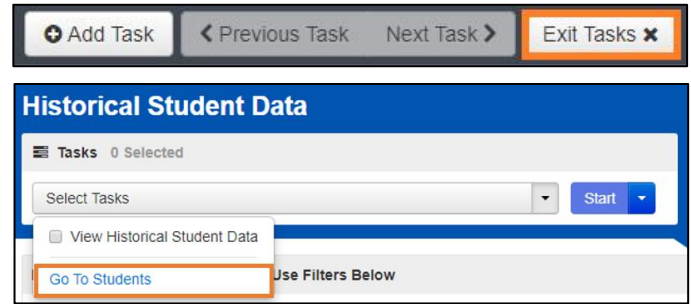
- To see additional test details and performance details about a specific assessment, under the Administration column, select the arrow to the left of the administration (for example, MCA 2023).

Tests are ordered by most recent administration then by test date in descending order.



7. Select **Exit Tasks** at the top right to return to the **Students** screen.

Tip: To quickly jump to historical student data for students who are currently enrolled in your district, select the **Select Tasks** dropdown menu and then select **Go To Students**. This will navigate you to *Setup > Students*.



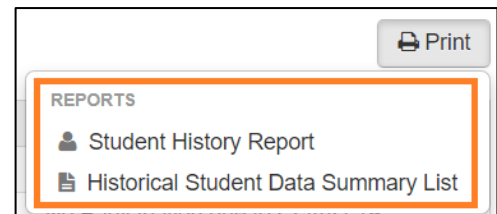
Download and Print Historical Student Data

There are two options to download and print historical student data.

- A **Student History Report** contains all available assessments for a single student, including overall test and performance details.
 - A **Historical Student Data Summary List** includes all assessments for all students displayed on the page.
1. To download a **Student History Report** as a PDF, select the student displayed in the panel on the left, then select **Print** and **Student History Report**.

Note: The PDF report will download to your computer. Print or save the PDF using your browser's print function.

- The multi-page **Student History Report** PDF includes an overview of each available test result on the first page.
- Additional pages include the test and performance details for each test in chronological order starting with the most recent test.



Longitudinal Reports						Student History Report
ABDI, CONTROL H (555500000971)						
Administration	Organization Name	Subject	Grade	Score	Achievement Level	
MCA 20XX	MDE ASSESSMENT CARE PROGRAM (5555-09-201)	Math	11	EXC-N	No Participation due to COVID-19	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	NA	Not Attempted	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Science	11	REF-P	Refusal by Parent	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1189	Exceeds Standards	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1102	Does Not Meet Standards	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1102	Does Not Meet Standards	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1195	Exceeds Standards	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Science	11	1099	Exceeds Standards	

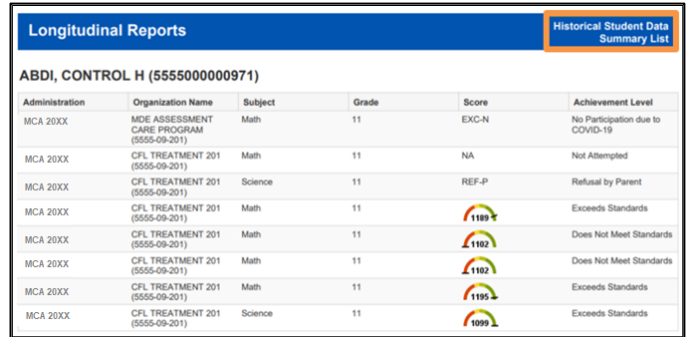
Longitudinal Reports						Student History Report
ABDI, CONTROL H (555500000971)						
Administration	Organization Name	Subject	Grade	Score	Achievement Level	
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1189	Exceeds Standards	
Test Details						
District			Percentile Rank			
CFL CONTROL DISTRICT 5555 (5555-09-000)			99			
Performance Details						
	Strand Scale Score	Max Score	Performance			
Algebra	9	9	Above Expectations			
Geometry & Measurement	9	9	Above Expectations			
Data Analysis & Probability	9	9	Above Expectations			

- To download a **Historical Student Data Summary List** report for all students displayed in the panel on the left, select **Print** and **Historical Student Data Summary List**.

Note: The PDF report will download to your computer. Print or save the PDF using your browser's print function.

- The multi-page **Historical Student Data Summary List** PDF provides an overview of all available test results for each student selected.

- Note: The maximum number of student records for the PDF report is 50. Please remove students by either selecting the "x" next to the student name in the panel to left or return to the Historical Student Data screen and use filters to select fewer students.

Administration	Organization Name	Subject	Grade	Score	Achievement Level
MCA 20XX	MDE ASSESSMENT CARE PROGRAM (5555-09-201)	Math	11	EXC-N	No Participation due to COVID-19
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	NA	Not Attempted
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Science	11	REF-P	Refusal by Parent
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1189	Exceeds Standards
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1182	Does Not Meet Standards
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1195	Does Not Meet Standards
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Math	11	1195	Exceeds Standards
MCA 20XX	CFL TREATMENT 201 (5555-09-201)	Science	11	1099	Exceeds Standards

